



Report of the Assistant Chief Executive Citizens and Communities

Report to Outer East Area Committee

Date: 11th February 2014

Subject: Summary of Key Work

Are specific electoral Wards affected?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
If relevant, name(s) of Ward(s): Cross Gates & Whinmoor Garforth & Swillington Kippax & Methley Temple Newsam		
Are there implications for equality and diversity and cohesion and integration?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If relevant, Access to Information Procedure Rule number: Appendix number:		

Summary of main issues

1. The report will detail priority work carried out in the area over recent weeks.
2. The report will provide minutes relating to forums, partnership and sub-group minutes and minutes of Area Chairs.

Recommendations

3. Area Committee will be requested to note the report and raise any queries.

1 Purpose of this report

- 1.1 The report will provide Area Committee with details of key issues and activities in recent months including project work and community engagement.
- 1.2 The report will provide Members with minutes relating to recent community forums and engagement activities, sub groups and partnerships and minutes of Area Chairs meetings.

2 Background information

- 2.1 The Area Committee Business Plan has been kept up to date with progress on community engagement, partnership work, functions delegated to Area Committee, integrated working and locality working.
- 2.2 The report will include relevant attachments such as minutes and partnership working etc.

3 Main Issues

3.1 Winter Warmth

- 3.1.1 This project arose from Outer East Area Committee's concerns about fuel poverty amongst the elderly. The council is developing its strategy to tackle fuel poverty and this is a local response to the issue.
- 3.1.2 Through the project, 1400 winter warmth packs are being distributed via the Neighbourhood Networks to vulnerable elderly people in Outer East.
- 3.1.3 The total cost was £21,200 which came from the following sources:
 - Outer East Area Committee - £10,000
 - Aire Valley Homes Area Panel Budget - £5,000
 - Aire Valley Homes Service Improvement Fund - £5,000
 - East North East Homes Area Panel - £1,200
- 3.1.4 £20,800 was spent on packs and £400 on a series of launch events where packs were distributed and elderly residents received advice / guidance on avoiding fuel poverty. The events included additional activities and refreshment.
- 3.1.5 The projects were launched through:
 - Cross Gates Good Neighbours Scheme - Tuesday 28th of January from noon - 3pm at CGGNS premises on Station Rd. There will be an advice session before the event on fuel poverty..
 - Swarcliffe Good Neighbours - Also on Tuesday 28th of January from 10.30am -3pm at St Gregory's Centre.
 - Temple Newsam event is launched through HOPE at an event running from 10am – noon on Tuesday 28th January at HOPE's Coronation Parade building.
 - Garforth NET held two events –
 - The Garforth launch was on Monday 27th January from 1pm at its Dover Street buildings

- The Kippax launch was on Wednesday 29th January from 1pm at Cross Hills Community Centre.

3.2 Neighbourhood Plans

- 3.2.1 Garforth: A meeting was held at The Miners' Welfare Hall attended by 36 residents and 2 ward councillors. Cllr Dobson and local planning team leader Ian Mackay gave introductions and Ian explained what is happening locally and nationally and what the group could expect to get out of a neighbourhood plan. The meeting was also used as a platform to set up a steering group which will seek designation of an 'NP forum' and 'area' to cover the neighbourhood plan as well as lead on day-to-day running. 15 people volunteered to be part of this steering group and meet on 6 April to progress roles, responsibilities and forward planning. One resident has been appointed to oversee membership details and they will send out invites for the next meeting.
- 3.2.2 Kippax: Feedback from the survey delivered to 4,500 homes and online is being collected. The organising committee are also seeking feedback from traders on High Street opportunities. Information is being researched for the evidence base of Kippax Neighbourhood Plan including data from the 2011 census and town centres information (2010) used in the retail chapter of the Site Allocations Issues and Options document.

3.3 Area Lead Members

- 3.3.1 The joint meeting of the four OE Area Lead Members took place on 8th January. It was agreed to continue regular updates with attendance by officers in addition to the leads' on-going work. Notes from the meeting are included as **Appendix 1** and the Chair plans to invite Area Leads to update on any key issues at this meeting.

3.4 Community Safety

- 3.4.1 In June 2013 West Yorkshire Police initiated a Programme of Change strategy, to improve Force performance and transform the way services are delivered by reducing demand and thereby support the delivery of policing. Embedded within the strategy is a commitment from West Yorkshire Police to work more closely with Partners to deliver the outcomes set out in the West Yorkshire Police and Crime Plan.
- 3.4.2 The transformation programme aims to build on existing, and develop new working arrangements, through potential co-location opportunities for Police and Partner resources to deliver a more integrated service provision. At the heart of this is the goal of ensuring communities are safe and feel safer.
- 3.4.3 A presentation will be provided at the March meeting of the Outer East Area Committee.

3.5 Community Hubs Pilot

- 3.5.1 A key objective for the Council through the Citizens@Leeds agenda is to deliver local solutions within communities that truly integrate council and partner service

delivery to help individuals and their families address increasingly more complex issues simply and effectively.

3.5.2 To deliver this a network of Community Hubs is being developed that will make a real difference to citizens and communities. Community Hubs will deliver a more integrated approach to service delivery and maximise the use of the assets and service points that exist across the city e.g. joint service centres, one stop centres, housing management offices, libraries, children's centres etc. They will support the delivery of pop-up (e.g. in supermarkets and GP surgeries) and mobile provision to ensure that we can reach all priority communities across the city. This work will be supported through the delivery of more on-line provision to enable those that wish to self-serve to be able to do so, thereby freeing up time of our customer services officers to advise those most in need or those requiring more detailed or intense support.

3.5.3 To get started, Executive Board agreed in November to pilot the community hub concept in three locations across the city, to help develop our thinking on the approach and identify the best form of provision for delivering truly integrated face-to-face services. This will be done working closely with all services and partners affected to ensure all issues are appropriately and fully considered. It is proposed to utilise the existing one-stop-centre provision at the Compton Centre in Harehills, the St George's Centre in Middleton and the One Stop Centre in Armley as the sites for the three pilots. The rationale for choosing these sites is as follows:

- To have one pilot in each of the three administrative areas of the city;
- To place the pilots in areas of the city where financial hardship and deprivation are significant issues facing citizens;
- To focus the pilots on those sites where there is already significant co-location of services;
- To ensure that the pilots have a focus on partnership working and exploit further the co-location and integration between council and partner services existing at these sites.

3.5.4 The proposals for changes and new service integration are being put in place now with the expectation that these pilots will be operational from 1st April and implemented fully in first 6 months of 2014/15.

3.6 Community Engagement

3.6.1 Community forums have been held in:

- Halton Moor on Tues. 14th January (**Appendix 2**)
- Halton on Thurs 16th January (**Appendix 3**)
- Garforth & Swillington on Tues 21ST January (**Appendix 4**)
- North Whinmoor on Thurs 16th January (*Minutes will be presented to March Area Committee.*)
- Cross Gates on Wednesday 22nd January (*Minutes will be presented to March Area Committee.*)
- Swarcliffe on Wed 29th January (*Minutes will be presented to March Area Committee.*)

3.7 Area Chairs' meeting

3.7.1 Minutes of the November meeting are attached as **Appendix 5** and include consideration of: proposals to strengthen Area Health and Wellbeing arrangements, Highways' Local Road Maintenance Programme, approaches to tackling issues of poverty and deprivation in Leeds and Leeds Police Changes

3.8 Partnerships and Area Committee Sub Groups

3.8.1 **Environmental sub-group:** The next meeting will take place on Friday 21st February and minutes will be presented to the March Area Committee.

3.8.2 **Divisional Community Safety Partnership (DCSP):** The meeting due on 30th January was rescheduled and therefore minutes from the 25th October will be presented to the March Area Committee.

3.8.3 **Health & Wellbeing:** The Medium Super Output Areas (MSOA) health profiles for 2012/13 are now available and a paper outlining health and wellbeing issues will be presented at the March Area Committee.

4 Corporate Considerations

4.1 Consultation and Engagement

4.1.1 The projects in sections 3.1, 3.2, 3.5 and 3.6 form the main part of the face-to-face community engagement strategy.

4.2 Equality and Diversity / Cohesion and Integration

4.2.1 Under equality legislation the Council has a legal duty to pay due regard to the need to eliminate and promote equality in relation to race, disability, gender, age, sexual orientation, pregnancy and maternity, and religion or belief.

4.2.2 The main section of this report provides details of activities around community engagement and the delegation of environmental services to Area Committees that support this legal duty.

4.3 Council Policies and City Priorities

4.3.1 The proposals contained within this report contribute to the existing targets and priorities set out in the Council's Policy Framework in the following plans:

- Vision for Leeds
- Safer & Stronger Communities Plan
- Children & Young Peoples Plan
- Health & Well Being City Priority Plan

4.4 Resources and value for money

- 4.4.1 There are no new resource implications contained in this report other than funding that has previously been agreed by Area Committee from its revenue budget.

4.5 Legal Implications, Access to Information and Call In

- 4.5.1 All decisions taken by the Area Committee in relation to the delegated functions from Executive Board are no longer eligible for Call In.
- 4.5.2 There are no key or major decisions being made that would be eligible for Call In.
- 4.5.3 There are no legal implications as a result of this report.

4.6 Risk Management

- 4.6.1 This report provides an update on project work and key issues in Outer East. Any projects funded from the Well Being Budget or undertaken by the Area Support Team are risk assessed.

5 Conclusions

- 5.1 The report provides up to date information on key work and key issues for Area committee to consider. Members are requested to note the content of the report and raise queries relating to issues raised within the report.

6 Recommendations

- 6.1 Area Committee is asked to note the report and raise any queries.

7 Background documents

- 7.1 There are no background documents.

¹ The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting. Accordingly this list does not include documents containing exempt or confidential information, or any published works. Requests to inspect any background documents should be submitted to the report author.